

PTO Meeting Minutes: December 11, 2008

Present: Kathleen Pease, Amy Dion, Richard Cushing, Mary Murdoch, Tara Hurley, Karen Keough, Nanci Bolduc, Laura MacMillan, Amy Mastromonaco, Bonnie Silveria, Carolyn Zimmer, Anita Worden, Margaret Marchesseault, Sandra Lheron, Kara Packard, Karen Haley, MaryBeth Masterson, Gert Alberico

Call to Order: Kathleen Pease made a motion to start the meeting, Mary Murdoch seconded.

Budget Update: We currently have **\$19,705.02** in the account.

The following profit has been accrued so far:

PTO Donations:	\$1,985.00
Profit from Donut Days:	\$ 366.78
Profit from Scholastic Book Fair:	\$1,460.45
Profit from Family Fun Day:	\$6,482.80 (Raffle \$4450.00 and FFD \$2032.80)
Profit from Kittredge T-shirts:	\$ 638.19
Profit from Retail Incentives:	\$ 47.52
Profit from Square One Art:	\$2,668.72
Profit from Scrip Cards:	\$ 712.12
Total Profit year to date:	\$14,361.58

School Updates: The following committees are to be established at Kittredge to participate in meeting district wide goals for the next year:

- **Physical Environmental /Space Committee:** To be headed by Anita Worden to address recycling and other green initiatives
- **Curriculum** – currently ongoing with teachers and administration
- **Technology Committee:** to address and create on going initiatives for technology needs at the school, volunteers needed
- **RACE for Impact:** to start in January, headed by Phys Ed Teacher Mr. Wood. To enhance curriculum – teachers to meet every Friday for one hour to discuss and help coordinate curriculum at the school.
- **Diversity Committee:** need volunteers to help teach about different cultures within the school. Look for flyers on this in January.
- **Building Updates:** money has been secured from different areas of the town departments (one example Community Programs) to expand the building by adding 2 or 3 modular classrooms. The school committee is currently checking with the legal department to confirm the legality of having a school as a shared community building. The target to have these classrooms available by September 2009.
- **Instrumental Music Program-** Keyboard to be offered for grades 2-5 starting January 2009. Look for flyer. Anyone wishing to join other music lessons starting January the cost is pro-rated. 40 kids are currently in the Guitar Club.
- **Elementary Report Card Committee:** Laura MacMillan to represent Kittredge. First meeting takes place at Dr. Hutchinson's office on December 17.

- **POP Program (Parents on the Playground)**- to assist at recess during the months of January and February. Need to commit to same two days each week, to help facilitate games, crafts, at indoor recess during inclement weather. CORI forms need to be submitted and training will be facilitated by Kathleen Pease. Please look for a letter in backpacks in the next few weeks for volunteers.

Superintendent Search Update: narrowed down to 4 candidates – Dr. Hutchinson is one of the four. Candidate interviews/forum to be held Wednesday December 17 and Thursday December 18th. Open to public for information, questions or support to candidates. Dr. Hutchinson to be present Thursday Dec 18th.

Library Update: books are on the shelf. Sandra Lheron and Mary Beth Malolepszy are the two library liaisons. Current goal is for the library/program to be up and running by end of January 2009.

Motion made to pay \$350 for a Library Consultant services made by Kathleen Pease: Motion to approve made by MaryBeth Masterson, seconded by Anita Worded – vote taken, passed unanimously.

Scripps Program: As of December 11, a \$712.00 order was placed for cards. Next order to be sent on December 12th. Need to push item in the coming months to increase orders.

Holiday Concert: postponed due to scheduling conflicts at the Middle School. Will now be a Spring Concert held at the Middle School later in the school year. Look for information to follow.

Antons coats for Kids: bucket is in front lobby – Antons will clean and distribute any winter coat or items (hats, mittens, etc). December 31st is Anton's deadline for coats.

School Redistricting: Committee to meet again in January. A subcommittee to analyze and format current 4 proposed options met on 12/11 and 12/6 with Dr. Marini. Chris Karelas, Tara Hurley and Richard Cushing are part of this subcommittee. These 4 options will be discussed at next redistricting committee meeting on January 5th. Next Open forum meeting to be held January 27th where options will be made available to the public. Proposal to be made to School Committee on March 5th. School Committee to decide on which plan to approve.

Swing set update: Mulch will arrive in late March at no cost to Kittredge. Working with DPW to spread but may also need volunteers. Please contact PTO if you would like to help.

Motion to close meeting made by Tara Hurley, seconded by Kathleen Pease. All approve.

Next PTO Meeting:

Date: Thursday, January 8, 2009

Time: 9:30 AM

Location: Kittredge School

Submitted by Tara Hurley 12/17/08