

**North Andover School Committee  
Regular Session**

Date: May 21, 2009

Present: Members Allen, Burzlaff, Limpert (arrived at 7:10 p.m.), Nobile and Rhoton. Also present Superintendent Marini, Assistant Superintendent Hutchinson and Business Manager Fortado.

Location: Town Hall

**Call to Order**

At 7:00 p.m. Vice Chair Allen called the meeting to order.

**Public Comment**

Ms. Judy Carney, cafeteria worker, asked how the cafeteria workers could be put on a future agenda to discuss contract negotiations.

Dr. Marini asked that Ms. Carney leave her contact information and she would be contacted with dates for negotiations.

**Recognition**

Ms. Champigny discussed the senior tax work off program. The Committee recognized the senior citizen volunteers. Mr. Gilligan recognized several volunteers from the Thomson Elementary School.

**Public Comment**

Ms. Salvo of the cafeteria workers union asked to be recognized to further discuss future negotiations.

Dr. Marini assured Ms. Salvo that the union would be contacted and a negotiations date set.

**Chairman's Report**

Ms. Allen discussed the positive outcome of Town Meeting and expressed thanks to the Finance Committee and Board of Selectmen for their work on a consensus budget.

Chair Limpert added thanks to the Town Manager and Superintendent for their work.

Dr. Marini thanked Mr. Fortado for this work on the budget.

**Superintendent's Report**

Dr. Marini updated the Committee on the stimulus/stabilization funds. He discussed the agreement with the Town to return \$120,000 to the town if stabilization funds are realized. He discussed the problem with the state budget revenues and the possibility of a reduction in circuit breaker funding. He noted that there was no funding source for the Committee to provide transportation to redistricted students.

Chair Limpert thanked Dr. Marini and Mr. Fortado for their work on the Kittredge modulars.

### **Thomson AYP**

Dr. Hutchinson discussed the Thomson second year NCLB AYP school choice program. He stated that currently only a small number of students have requested school choice. He discussed the requirement that 10% of Title I funds be set aside to fund supplemental education services if requested.

Ms. Burzlaff asked whether school choice is available up until August.

Dr. Hutchinson stated that parents could request school choice up until the start of school.

Mr. Nobile suggested that an informational meeting similar to last year's meeting be held for parents.

### **FY10 Budget**

Mr. Fortado discussed the FY10 budget document which highlights all changes made to the FY10 budget from inception to town meeting approval and the items being funded by stimulus funds and not the operating budget. In response to a request from the Committee Mr. Fortado agreed to have a separate spreadsheet showing the items not funded through the operating budget.

### **Transportation of Redistricted Students**

After discussion, it was the consensus of the Committee that because no funding source is available, they will not provide free transportation for redistricted students.

### **FY09 Budget**

Mr. Fortado discussed the FY09 budget. He discussed the special education deficit and stated that he anticipates having a balance of \$290,000 at year end.

### **Office Move**

Mr. Fortado informed the Committee that the central office move to Osgood Landing is delayed until July due to the delay in the attorney approving the lease. He noted that there is no additional cost because of the delay.

### **Payroll Consolidation**

Dr. Marini asked that the Committee consider this a first reading for payroll consolidation. He reviewed the steps taken by the town and schools to coordinate the consolidation. He noted that a simulated payroll for June is being run by the town. He stated that the simulated payroll is being run to work out any problems. Dr. Marini thanked Mr. Santilli, Ms. McCarthy, Ms. Vartanian and the principals for their work on consolidation.

Chair Limpert asked that written procedures be put in place for the payroll process.

## **Organization Chart**

Dr. Marini reviewed the draft organization chart with the Committee.

## **Technology Update**

Mr. Fortado discussed the change over to the Town's email system. He noted that the members should have received directions in their email today for logging in to the new system.

## **Subcommittee Reports**

Athletics – Mr. Nobile stated that the handbook would be presented to the Committee in June.

Policies – Ms. Burzlaff and Ms. Rhoton stated that they continue to work with Mike Gilbert updating policies.

Naming Committee – Ms. Allen stated that now that the preschool has been named they would move on to the issue of dedicating the building. The Committee discussed the need to have a thorough process involving the community prior to dedicating the building. The Committee asked Mr. Tripp to head up the subcommittee.

In response to a question from Mr. Tripp, Chair Limpert stated that the Committee moved forward with the naming of the preschool because of the short time before the school is open.

Facilities Usage Subcommittee - no update

Calendar Subcommittee – Ms. Burzlaff stated that she and Ms. Jalbert met to discuss the make up of the committee.

Facilities Resources Review Committee – Ms. Burzlaff stated that the committee's new name is Equity of Programs Subcommittee. An initial meeting is being held with principals to get their input. She stated that the committee would be looking at art, music, technology, fieldtrips and end of year programs. Ms. Burzlaff stated that she wanted to clarify that this committee is to look at equity in programs among schools and is not to tell PTOs how to spend their funds.

School Building Committee – Ms. Burzlaff stated that the preschool on time and on budget.

Mr. Limpert discussed the possibility of forming a standing Finance Subcommittee. He asked the Committee to think about the possibility of adding the standing committee and what they envisioned the make up and function to be.

## **Adjourn**

**At 8:45 p.m. Ms. Allen moved to adjourn. Mr. Nobile seconded the motion. The vote was 5-0 Ms. Allen, Ms. Burzlaff, Mr. Limpert, Mr. Nobile and Ms. Rhoton.**