

North Andover School Committee

Date: October 1, 2009

Present: Members Allen, Burzlaff, Limpert, and Rhoton. Also present Superintendent Hottel, Assistant Superintendent Hutchinson and Business Manager Mealey.

Location: Town Hall

Call to Order

At 6:00 p.m. Chair Limpert called the meeting to order.

Executive Session

At 6:00 p.m. Ms. Allen moved to enter into executive session to discuss contracts and personnel issues, to return to regular session at approximately 7:00 p.m. Ms. Burzlaff seconded the motion. The vote was 4-0 Ms. Allen, Ms. Burzlaff, Mr. Limpert and Ms. Rhoton.

Call Back to Order & Pledge

At 7:00 p.m. Chair Limpert called the meeting back to order.

Public Comment

There was no public comment.

Recognition

There was no recognition.

Consent Agenda

Ms. Allen moved to approve the minutes of September 17, 2009. Ms. Burzlaff seconded the motion. The vote was 3-0-1 Ms. Burzlaff, Mr. Limpert and Ms. Rhoton voted yes, Ms. Allen abstained.

Chairman's Report

Chair Limpert stated that the Committee is working with the administration to determine the best use of SFSF funds.

Superintendent's Report

Superintendent Hottel distributed the non-certified October 1st enrollment. Ms. Allen asked if the out of district transportation cost of \$250,000 was for just the 67 students listed. Superintendent Hottel stated that he would confirm the figures but that several of the out of district placements were expensive placements. Chair Limpert asked that the administration look at the number of 8th graders going to 9th grade and report back on that information.

Superintendent Hottel discussed the updated website and the periodic webcasts he would be doing to keep parents informed on important events in the district. He stated that the current webcast includes information on the H1N1 vaccination program that the schools would be offering in conjunction with the

Town Health Department. He noted that the seasonal flu vaccination program will not occur in schools this year and encouraged parents to bring their children to their pediatrician for the seasonal flu vaccine. The webcast also includes information regarding the Kittredge Modulares which are on track for completion by the end of February.

Superintendent Hottel stated that questions had been raised regarding the biology textbooks at the high school. He stated that because of the change in the high school schedule this year there is a large increase in the number of students taking biology. He stated that this is a one year bubble and the high school did not want to expend \$30,000 on textbooks for a one year bubble. He stated that students can access the biology textbook on line, texts are available in all classes and any student that wanted to request a biology textbook could do so and the science department would review each request.

Chair Limpert stated that to accommodate guests in the audience the Committee would be taking a few items out of order.

Cafeteria Contract

Chair Limpert stated that the Committee had met in executive session and discussed and voted on the 2009-2012 cafeteria contract.

Ms. Allen moved to suspend the rules for the purpose of voting on the cafeteria workers' contract. Ms. Burzlaff seconded the motion. The vote was 4-0 Ms. Allen, Ms. Burzlaff, Mr. Limpert and Ms. Rhoton.

Ms. Allen moved to approve the cafeteria workers' contract as presented. Ms. Burzlaff seconded the motion.

Ms. Allen discussed the proposed cafeteria contract. Some highlights include that this group took a 0% increase in 2008-2009 and agreed to 2% cost of living increase each year of the 3 year contract and agreed to increase their health insurance contribution to 25/75 by the end of the contract.

The vote was 4-0 Ms. Allen, Ms. Buzlaff, Mr. Limpert and Ms. Rhoton voted yes.

Mr. Limpert stated that Selectmen Nardella was present during the executive session meeting but was unable to stay for the regular session meeting. Selectman Nardella had requested that it be noted that he voted no on the cafeteria contract during executive session.

Solar Array

Mr. Thibodeau presented information to the Committee on the proposed solar array for the high school roof. The project would be funded through grants and the annual energy savings to the district is estimated to be \$500 per year. He noted that this system would be expandable in the future. In response to concerns raised by the Committee, Mr. Thibodeau confirmed that the project would not move forward unless the grant funds are awarded to the Town, and in addition the roof warranty would remain intact.

Ms. Allen moved to approve the solar array project for the high school roof. Ms. Rhoton seconded the motion. The vote was 4-0 Ms. Allen, Ms. Burzlaff, Mr. Limpert and Ms. Rhoton.

AYP

Dr. Hutchinson gave a presentation regarding AYP.

FY11 Budget Directives

The Committee reviewed the draft FY11 budget directives and stated that the plan would be to finalize the directives at the October 15th School Committee meeting.

State Aid Reduction

Superintendent Hottel discussed the memorandum from the Town Manager regarding FY10 state aid reductions and requesting that the school department cover 2/3 of the reduction - approximately \$186,000. Superintendent Hottel stated that in addition to the \$120,000 already committed to the town last year, the administration's intention is to use SFSF funds to cover these obligations, leaving approximately \$600,000 in SFSF funds. This reduction would not impact the base budget going forward.

The Committee discussed the reductions outlined in the Town Manager's memorandum and concerns on how the school department would cover the reduction in the event SFSF funds do not materialize.

Ms. Allen moved to direct the administration to look for sources to fund the \$186,000 separate from the SFSF fund in the event the SFSF funds do not come through. Ms. Burzlaff seconded the motion. The vote was 4-0 Ms. Allen, Ms. Burzlaff, Mr. Limpert and Ms. Rhoton.

Policy Sections I, K, and L – 1st Reading

The Committee did a first reading of Policy Sections I, K and L. The Committee discussed IKF and agreed to the recommended change from Dr. Scuzzarella for the first reading. Policy KCD paragraph regarding gifts to school should be added. The Committee will need to review KF to determine whether to include the guidelines as part of the policy or keep them separate. MASC recommends that guidelines not be included in policies. In addition, the Committee asked that the administration confirm with the principals if there is a reason why outside events cannot be booked until September. IC and ICA hours need to be checked for accuracy. IHA-E request to look at language which seemed antiquated. IHBF and IJJ change assistant superintendent for curriculum to assistant superintendent. IJ check to see if it should be sex instead of gender. KHB advertising in school, Committee needs to confirm if we are following the policy or if it should be revised. Once the corrections are made, a copy of the revised policies after 1st reading will be provided to the Committee for review prior to 2nd reading.

Subcommittee Reports

Athletics Subcommittee – no further report

Budget and Finance Subcommittee- met with Superintendent Hottel and Mr. Mealey regarding financial reporting and will be meeting with Mark Rees to discuss a standard reporting format

Curriculum Subcommittee – still in the organizing stage for this subcommittee

Resources Subcommittee– survey to be completed by October 9th, data will be organized and then presented to the Committee

Negotiations – completed cafeteria contract, meeting scheduled with nurses, teachers, and paraprofessionals.

Special Education – no update, waiting for administration to gather and organize data

Technology – informational packet distributed by Ms. Rhoton

Public Comment

There was no public comment.

School Committee Comment

There was no further comment.

Adjourn

At 9:55 p.m. Ms. Rhoton moved to adjourn. Ms. Burzlaff seconded the motion. The vote was 4-0 Ms. Allen, Ms. Burzlaff, Mr. Limpert and Ms. Rhoton.