

**School Committee Meeting
Regular Session**

Date: January 5, 2010

Location: North Andover High School Auditorium

Present: Members Allen, Burzlaff, Limpert, Nobile and Rhoton. Also present Superintendent Hottel, Assistant Superintendent Hutchinson and Business Manager Mealey.

Call to Order

Chair Limpert called the meeting to order at 7:00 p.m.

Public Comment

There was no public comment.

Recognition

The School Committee recognized North Andover High School fall athletes, DECA participants moving on to state competition and five musicians who are part of the All State. Mr. Longley noted that NAHS received the Larry Ames award for high school athletics for their fall season.

Consent Agenda

Mr. Nobile moved to accept the minutes of December 3, 2009 and December 17, 2009. Ms. Rhoton seconded the motion. The vote was 5-0 Ms. Allen, Ms. Burzlaff, Mr. Limpert, Mr. Nobile and Ms. Rhoton.

Chair's Report

Chair Limpert updated the Committee on the status of the Race To the Top Memorandum of Understanding. He stated that the Committee would be discussing the RTTT MOU at a future meeting and would need to make a decision on signing the MOU prior to January 13th.

He noted that the subcommittees are meeting and those meetings are posted if members of the public want to attend.

Superintendent's Report

Superintendent Hottel discussed the Race To the Top Memorandum of Understanding. He discussed the work of the kindergarten committee and noted that kindergarten registration would take place on February 23rd. Superintendent Hottel stated that Ms. Laundre was scheduling a meeting for the special education advisory committee.

Mr. Mealey updated the Committee on the Kittredge modular project including the new law requiring sprinklers for the building and the appeal process he had begun to waive the requirement for sprinklers.

FY11 Budget

Mr. Mealey gave an overview of the budget process. He stated that this evening athletics, high school and middle school would be reviewing their budget requests. Mr. Mealey stated that grants and revolving accounts would be reviewed by the Committee in February.

Mr. Mealey and Mr. Nobile discussed the state and town's budget process.

Athletic Director Jon Longley discussed the additional need for a boys' varsity and junior varsity volleyball coach. The cost for adding the coaches for the new sport is estimated to be \$11,500. In response to a question by the Committee Mr. Mealey stated that when the Committee reviews revolving accounts in February he will try to provide them with the total cost to run programs such as athletics including funds from operating budget and revolving account.

Dr. Scuzzarella discussed the justification for the following high school additional needs:

- Foreign language lab para \$10,000
- Part-time Clerical – Guidance \$10,085
- .5 Library/media specialist \$27,500
- .2 Wellness/.4 Wellness \$33,019
- .25 Chinese/.25 Sign language/.2 Spanish \$38,500
- Security \$40,000
- Computer Teacher \$54,000

Dr. Scuzzarella noted that her request for .2 guidance counselor was somehow left off the list but the .2 counselor is an important request as it will bring counselor caseloads down from approximately 265 students to 245 students.

In response to a request from the Committee Dr. Scuzzarella ranked the order of her priorities as .2 guidance and guidance clerical as her number one priority with the computer teacher second, wellness third, foreign language and then library media specialist. The Committee asked that the next rendition of the budget separate each additional need item further and prioritize the requests. In addition, each request should include a justification and narrative including for example what the addition of a .2 position would mean to the department and what it will mean to the department if the request is not approve including estimated class sizes.

Dr. Scuzzarella informed the Committee that the parent portal is open for parents to view grades and the participation rate of parents is up to 50%.

Ms. McQuade discussed the justification for the following middle school additional needs:

- Write Traits Kits Science \$5,000
- Write Traits Kits Social Studies \$5,000
- Student Computers \$50,000
- Behavioral Specialist \$54,000
- Math Coach \$54,000
- Successmaker Software \$20,000
- Related Arts Teacher \$54,000
- SpEd Curriculum Leader \$5,000
- 6th Grade Reading Teacher \$54,000
- New Curriculum Textbooks \$47,000

In response to a request from the Committee Ms. McQuade ranked the order of her priorities as foreign language not as important, write traits also lower ranked, she stated she would rank related arts teacher higher and would rank the student computers, reading teacher and math coach very high due to the intervention piece.

The Committee asked again that the next rendition of the budget include narratives and justifications for each request and that a focus of the narratives be the role of the middle school as a bridge between elementary and high school.

Mr. Mealey reviewed what would be presented to the Committee at upcoming meetings. Chair Limpert asked that the percentage for level services be added. He also asked whether it would be possible to rank the requests with a per student cost.

School Committee Comment

There was no additional school committee comment.

Public Comment

There was no public comment.

Executive Session

At 8:30 Ms. Allen moved to enter executive session to discuss collective bargaining. Mr. Nobile seconded the motion. The vote was 5-0 Ms. Allen, Ms. Burzlaff, Mr. Limpert, Mr. Nobile and Ms. Rhoton.